

**THE GLASGOW
SCHOOL OF ART**

WINTER GRADUATION 2019

INFORMATION FOR
GRADUANDS



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01

GRADUATION CEREMONY

If, after your final assessment you are recommended by the Examination Board to the Senate of the University of Glasgow to receive an award, you will be invited to attend the Winter Graduation Ceremony.

This will take place at 11.00am on **Wednesday 06 November 2019 in the Glasgow Royal Concert Hall.**

02

EXAMINATION RESULTS AND DEBTS TO THE SCHOOL

Results will be ratified at a Final Examination Board, following which all results will be published online. You will receive an email informing you when they are available.

Architecture students should also contact the MSA General Office for information on collecting their examination transcript, following publication of online results.

DEBTS TO THE SCHOOL

It should be stressed that any student with outstanding tuition fee debts will not be allowed to graduate. Tuition fee debts should be paid to GSA Finance Office by **Tuesday 1st October 2019.**

IF YOU HAVE ANY OUTSTANDING TUITION FEE DEBTS OR HAVE NOT REGISTERED FOR GRADUATION BY TUESDAY 1 OCTOBER 2019 YOU WILL NOT BE ELIGIBLE TO GRADUATE. THIS WILL RESULT IN DELAYING THE CONFERMENT OF YOUR AWARD UNTIL THE NEXT GRADUATION CEREMONY (DATE TBC).

The following information is also available to view via our website <http://www.gsa.ac.uk/life/student-life/registry/graduation/>

GRADUATION REGISTRATION

All potential graduands must register for graduation regardless of whether or not they intend to attend the Ceremony. Failure to register for Graduation will result in delaying the conferment of your award until the next Graduation Ceremony (date TBC).

The costs for Graduation are as follows:-

Please be advised that there is **no graduation registration fee** to attend the graduation ceremony.

HOW TO REGISTER

Students who are eligible to graduate will be informed by email. Once you receive your invitation to register for graduation you can complete your application online via the link sent to you by Registry. You will be able to log on to register online using your current IT Services username and password.

All eligible students, whether attending graduation or not, must register online to graduate by **Tuesday 1 October 2019**. Students who do not register to graduate will not receive their parchment.

Please note, there are two stages to registering for graduation:

- Stage 1 – Completion of Online Registration Form
- Stage 2 – Being successfully ‘Finance Checked’ by our Finance Office – students who are attending graduation must settle any tuition fee debts, to our Finance Office by **Tuesday 1 October 2019**.

Please note, students will only be ‘Fully Registered’ for graduation once both Stages are complete.

Please refer to the Online Graduation Registration Guidance Notes for further information regarding the online registration form.

If you register to attend Graduation and subsequently decide not to, providing that you inform Registry before **Wednesday 30 October 2019** then we will be able to accommodate changes.

If you decide to graduate In Absentia (without attending the ceremony) your parchment will be forwarded to your home address over the Winter period.

GUEST TICKETS FOR GRADUATION –

Only applicable to Graduands who have registered to attend the Ceremony

Each graduand will be issued with 2 complimentary guest tickets.

Everyone, including children, admitted to the hall must be in possession of a ticket.

If any of your guests have special requirements please indicate this when registering for graduation online.

EXTRA TICKETS

Please note additional tickets are subject to availability. If you would like to apply for extra tickets please indicate this when registering for graduation online.

ACADEMIC DRESS/ROBE HIRE

All graduands are required to wear academic dress. You will be expected to dress appropriately for the occasion. National dress may be worn.

Gowns and hoods should be hired from *Ede & Ravenscroft*. Please visit their website: www.gownhire.co.uk to complete their online hire form. You should ensure that you order your robes as soon as possible and certainly before **Wednesday 16 October 2019**. Please note that when booking robes online you will need to know your height and chest measurements and have credit/debit card details available.

Robes can be collected from the Exhibition Area, Glasgow Royal Concert Hall on Graduation Day. Gown collection is available from 9am for the ceremony. Please ensure you leave yourself plenty of time to collect your gown.

GRADUATION DAY

Graduands and their guests should enter the Royal Concert Hall by the Killermont Street Entrance. On arrival, graduands should make their way to the Registration desk located in the Exhibition Hall at the top of the stairs. Registration will open at 9.15 am. At Registration you will be given a ticket which will show your allocated seat number for the hall. Before entering the hall you should collect your academic gown and hood from Ede & Ravenscroft who will also be situated in the Exhibition Hall. All graduands must be have registered, collected their gown and be in their allocated seat **at least 30 minutes prior to the ceremony commencing**. If you are not, you may not be permitted to graduate.

Guests will be admitted to the hall 60 minutes prior to the commencement of the Ceremony. All guests should be seated **at least 15 minutes prior to the ceremony commencing**. The Ceremony will last approximately 90 minutes and refreshments will be served for graduates and their guests in the main foyer afterwards.

Please note that the name on your degree certificate will read the same as your Primary Name in your student record. If you wish to change your name on the award parchment you should indicate this in the relevant section of the online registration form. The name on your certificate should be the same as on officially recognised forms of identification for example passport or driving licence.

PHOTOGRAPHER

Photography will be provided by *Ede & Ravenscroft*. Please visit their website: www.gownhire.co.uk for further details.

PUBLICATION OF INFORMATION

Please note that a list of names and degrees (not classifications) of all our graduates will appear in The Herald newspaper on the day of Graduation. If you do not wish your name to appear in The Herald, please ensure that you indicate this when you register online. This information will also be published in the Graduation Programme.

GETTING TO GRADUATION

By Car

On the M8 motorway, take junction 16 (Aberfoyle/George Square turn off). Follow the signs for Buchanan Galleries Shopping Centre.

By Train

Queen Street Station is a three-minute walk from the venue and Central Station is ten minutes away. For information on rail travel within the UK, National Rail is the official source for all rail information, UK train times and timetables

By Bike

Public bicycle parking is available on Sauchiehall Street near the main entrance to the Glasgow Royal Concert Hall.

By Bus

Buchanan Street Bus Station is directly across the road from the Killermont Street entrance to the venue. This hub is used by both local buses and national coach companies, and can provide you with up to date details on bus schedules, routes and ticket prices. For more information contact Travel Line Scotland or Buchanan Street Bus Station.

By Subway

The nearest subway station is Buchanan Street, which is approximately a three-minute walk from the venue.

STAY CONNECTED WITH THE GSA CREATIVE NETWORK

You are now part of our Creative Network of over 22,000 former GSA students and graduates. Spanning all disciplines, representing a multitude of industries and residing in over 95 countries around the world our Network aims to connect one of the largest, most diverse creative communities and we want you to benefit from being part of it.

At The Glasgow School of Art we pride ourselves on the success of our students and graduates. Creating links for ideas to develop, accomplishments to be recognised and creative endeavours to grow is at the centre of our Creative Network initiative and we want you to be part of it.

You can contribute by keeping us up-to-date with your contact details and sharing with us your news and successes. As a former student of the GSA you are part of our future and as an institution we will

always look to promote and support you as you move forward.

In the meantime, be sure to join us on LinkedIn to share your news; explore and help us build the GSA Live Map, and follow real time social media updates from GSA students, staff and collaborators through the GSA Hub.

For further information visit our website where you are able to update your contact details, read through previous copies of Flow, the magazine for our Creative Network, and keep up to date with news and developments via our Media Centre.

If you would like to contact the GSA Creative Network directly you can email us via creativenetwork@gsa.ac.uk

POST GRADUATION

LIBRARY ACCESS AFTER YOU GRADUATE

GSA Library staff will be pleased to welcome you as an external member of the Library which entitles you continued access to the extensive collection of printed books, journals and magazines, and to use the Library as a place to read and research. As a GSA graduate, you will be entitled to a significant reduction on the normal external membership annual fee. You can find more information and apply online at:

<https://lib.gsa.ac.uk/alumni-enrolment-form/>

CAREERS ADVICE AND GUIDANCE AFTER GRADUATION

In the final months of studying at the GSA all of your energy is likely to have been focused on developing and staging your degree show, and thoughts about what happens after study may have been put on hold. But making the transition from study to the world of work doesn't have to be confusing or challenging -- the GSA Enterprise Studio team remains available to support you after you graduate, and has a wealth of knowledge and resources about making your way in the creative sectors. If you are not sure where to start, our careers adviser is available for one-to-one advice and guidance meetings to explore your career options: simply email careers@gsa.ac.uk to book a meeting.

If you are interested in establishing your own business after graduation, the Enterprise Studio also offers a range of business focused support, training and events to help you successfully launch your professional practice. These are advertised along with current vacancies in the Enterprise Studio Bulletin, published every Monday morning on the Enterprise Studio blog, <https://gsacareers.wordpress.com/>, and in the Enterprise Studio social media feeds, @gsacareerservice (Facebook) and @gsacareers (Twitter).

Around 18 months after you graduate, you will be asked to take part in a survey to discover what you have been doing career-wise since leaving GSA, and we will also contact you in advance to provide you with more information. This national Graduate Outcomes survey is very important to us because it helps to inform us how our courses support future students to achieve their career ambitions, and so we would be very grateful if you would keep us informed of any changes to your contact details; you can do this by engaging with the GSA alumni Creative Network (<http://www.gsa.ac.uk/support-gsa/gsa-creative-network/>), or by emailing creativenetwork@gsa.ac.uk. For further details on Graduate Outcomes, visit <http://www.gsa.ac.uk/life/enterprise-studio-careers,-business-advice-and-employability/graduate-outcomes-survey/>.

Finally, we hope that you and your family and friends have an enjoyable Graduation Day.



BY APPOINTMENT TO
H.M. QUEEN ELIZABETH II
ROBE MAKERS



BY APPOINTMENT TO
H.R.H. THE DUKE OF EDINBURGH
ROBE MAKERS



BY APPOINTMENT TO
H.R.H. THE PRINCE OF WALES
ROBE MAKERS

Ede & Ravenscroft

FOUNDED 1689

HIRE YOUR GRADUATION OUTFIT ON-LINE AND SAVE £5

www.gownhire.co.uk

Remember, you will need to wear the correct robes to attend your graduation ceremony.

- Before you start, make sure you know your chest and height measurements and have your credit/debit card details available
- If you do not have access to a computer, you can hire or buy your outfit from our call centre on **01223 861854**. Open from 9 am - 5 pm Monday to Friday. **PLEASE NOTE: you will not receive the on-line hire discount if you order via the call centre.**

Calls may be monitored for staff training. Facilities for the deaf & hard of hearing or those with a speech impairment are available using your Textphone dial 1800101223861854 to access the RNID Typetalk system.

- Print out the order confirmation and take it with you when you collect your outfit on the day of your ceremony so we can process your order quickly.

Book early to be sure of your order!

We cannot guarantee to supply you with an outfit if you leave your booking later than 14 days before your ceremony. However, you can still try to place an order through our website or call centre after this date. We take a limited spare stock to the ceremony, but this is charged at a premium rate on a first come first served basis.

Terms and conditions including cancellation policy are available on-line or from our call centre.

